

# **EXPRESSION OF INTEREST**

**For Skill Development Training**

**Under SANKALP Program**

**Ministry of Skill Development and Entrepreneurship**

**DATE: 21<sup>st</sup> December, 2024**

**DISTRICT SKILL COMMITTEE, BANKA**

(Total EOI pages-13)



**Contact for Tender Filling and  
Documentation**

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## 1.1. Data Sheet

S.N	Milestone	Details
1	Name of the Client / Authority	District Employment Exchange, Banka, At- Joint Building, ITI Campus, Teliya, Banka Pin No-813103, Bihar
2	Issue of EOI	26 <sup>th</sup> December 2024
3	Online download of EOI from the website Offline access EOI	Online download of EOI from website <a href="https://banka.nic.in">https://banka.nic.in</a> Offline access EOI hardcopy from District Employment Exchange, Banka
4	Budget For The Proposal	Rs.16,66,666
5	Last Date of submission of Proposal	3 <sup>rd</sup> January, 2025
6	Mode of submission	Hard copy document, District Employment Exchange, At-Joint Building, ITI Campus, Teliya, Banka Pin No-813103, Bihar ,duly signed and serial numbered with Regd. Post/Speed post only.
7	Bid Opening Date, Time and Venue	DT. 4 <sup>th</sup> January 2025 at 1 PM in the Office Chamber of District Magistrate, Banka, Bihar-813103
8	Announcement of Selected Training Provider	Will be intimated later on after detailed scrutiny of bid document.
9	Validity of the Selected Tender Paper	The selected tender paper shall be valid for a period of 7 days from the Announcement of Selected Training Provider



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## 1.2 Details of the Job Role/ Training Course

Sector/Job Identified for Training.

- 1) Plumbing/Plumber General
- 2) Healthcare/ Phlebotomist (Blood sample collection)
- 3) Electronics/ Field Technician Computing & Peripherals
- 4) Beauty & Wellness/ Professional Makeup Artist
- 5) Handicrafts & carpet/ Traditional Hand Embroiderer

## 1.3 Eligibility Criteria:

- I. The Organization/Training Centre must be registered /affiliated with the Government or Training Assessment and certification must be conducted through the concerned Sector Skill Council.
- II. The organization/training Centre should ensure quality training as per the required standards and specifications of the Ministry of Skill Development and Entrepreneurship.
- III. Documentary proof such as a Certificate of Incorporation, MoA / AoA, registration certificate etc. depending on the type of organization.
- IV. The preference will be given to Training Agency who have imparted training programme under BSDM, DDU-GKY, PMKVY, CSR etc.



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## 1.4 Selection Criteria:

### I. Technical Capability

- A. Should have trained a minimum of 120 candidates in each of the last three financial years (FY 2021-22, FY 2022-23 and FY2023-24).
- B. Preference will be given to the organization/training center who has trained the maximum number of candidates in the last three financial years (FY 2021-22, FY 2022-23 and FY 2023-24)
- C. Preference will be given to the organization/ training center who has made placement of maximum number of candidates in the last three financial years (FY 2021-22, FY 2022-23 and FY 2023-24)
- D. If the proposed Job Role/ Training course is NSQF aligned then the financial cost must be aligned with the rate defined under various levels of NSQF. If the proposed Job Role/ Training Course is not NSQF aligned then the financial cost of training must comply with the government norms.

### II. In case of any equality:

- A. In case of any equality found in the selection process among the training providers, a lottery system will be made.

## 1.5 Training Methodology:

- A. In case the Job Role/ Training Course is NSQF aligned then the registration of selected agency shall be done through BSDM Portal. The process of creating batches shall be done through BSDM Portal only.
- B. In case the Job Role/ Training Course is non- NSQF aligned then training batches shall be created in offline mode under the supervision of District Skill Committee, Banka .
- C. In case the Job Role/ Training Course is aligned with NSQF then the assessment and certification must be done through Sector Skill Council.

- D. In case the Job Role/ Training Course is not aligned with NSQF then the assessment and certification shall be done through the assessment



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## 1.6. Terms & Conditions:

- A. The Agencies should not have been blacklisted by any agency/State Government/ Central Government. A self-certificate must be submitted to the District Skill Committee (DSC).
- B. Applicant agencies will have to submit an undertaking/ Self-Certificate/Declaration to follow Government norms.
- C. The training must be provided in non-residential setup and within the Banka district. The EOI shall be accepted for only non-residential training setup.
- D. Sub-contracting, sub-letting, or franchisee arrangement of any kind for the conduct of training under this scheme is NOT allowed for any Organization/promoters of organization. If such cases are identified or brought to the notice of the Chairman of DSC, Banka and The Secretary of DSC, Banka the Chairman and The Secretary reserve the right to initiate any and all actions, not limited to, Cancellation of the allocated targets at any time with the Training Providers. Joint Venture/Consortium is not allowed.
- E. DSC reserves the right to give priority to those agencies having conducted a higher number of training & placement at the time of selection/empanelment. Similarly, priority shall be given to those agencies that are willing to set up training infrastructure within Banka district. In this regard, the decision of DSC for the selection of agencies shall be final.
- F. Verification of documents and the center: Once the center gets approved to run the selected Job Role, the agency will have to submit a copy of all the relevant documents. DSC will make a thorough verification of the original documents and, if required, may carry out the verification of the center in terms of infrastructure, tools and equipment, peripherals etc. as per stipulated norms of Government for running a particular Job Role.
- G. The agency has to ensure the required infrastructure and personnel at the center at all times during the course of training.
- H. Training Cost Payment: The Training cost will be reimbursed @ ratio of 30:30:40 from time to time



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- I. The EOI addressed to the Chairman of DSC, Banka must be delivered on or before Dt.3<sup>rd</sup> January, 2025 by 5 P.M. at the address District Employment Exchange, At- Joint Building, ITI Campus, Teliya, Banka Pin No-813103, Bihar in a sealed envelope through registered /speed post only. The Tender paper received after the due date shall not be considered. The District Skill Committee reserves the right without any obligation or liability to accept or reject any or all the proposals received in response to the EOI at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
- J. A Memorandum of Understanding (MoU) will be done between Chairman and Secretary of DSC as the first party and the final selected training agency as the second party.

**1.7. Processing fee, Tender paper cost &Other fees:**

- A. The selected training agency will have to bear the cost of creating a Memorandum of Understanding (MoU).



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## Annexure-1:

### Applicant Details Form-1

<<Declaration to be submitted under the signature of Authorized Representative/Signatory of the applicant agency on official Letterhead and official seal>>

Sl. No.	Description	Details	
1	Name of Legal Constitution of Applicant		
2	Status / Constitution of the Firm		
3	Name of Authorized Signatory (enclose letter of authorization)		
4	Contact address and number		
5	Registration Number		
6	Date of Registration		
7	Place of Registration		
8	PAN Card Number		
9	Primary point of contact (For all sorts of communication purposes)	Email	Contact
10	Secondary Point of Contact	Email	Contact

**For and on behalf of:**

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Date:

Place:



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**Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:**

- **If Company** Certificate of Incorporation of company
- **If Proprietorship Firm**
  - Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant. or
  - Copy of trade license/sales tax registration/IT registration
- **If Partnership Firm**
  - Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.
- **If Society / Trust / Association**
  - Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association
- **If Society / Trust / Association**
  - Copy of Registration Certificate and Bylaws of Society / Trust / Association

**Note:** In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.



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**1. Plan of setting up training infrastructure which shall be used for training purpose.**

**Note:**

1. DSC reserves the right to conduct visits to such premises for verification prior to empanelment



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### The Training Organization has operations in the districts

S. NO.	District	Project	Date of Sanction	Type of documentary proof submitted	Page no.

Note:- Sanction letter must be submitted as proofs. Such documents should not be older than 31.03.2021 shall be in the name of applicant only.

#### Format IV: Details of the candidate trained by bidder.

S. No.	Name of candidates	Courses completed	Date of completion	Mobile no. (Updated)

Note:-

1. This format needs to be mandatory followed. If any deviation is found the same shall not be considered for valuation.
2. List must be separated for the prescribed Financial Years.



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**FORMAT-V: DETAILS OF THE CANDIDATES PLACED BY BIDDER.**

S. No.	Name of the Candidates	Company where placed	Date of Placement (DD/MM/YYYY)	Mobile-Phone No.- (Updated)

**Note:-**

1. This format needs to be mandatory followed. If any deviation is found the same shall not be considered for evaluation.
2. List must be separated for the prescribed Financial Years.



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## FORMAT : CA Certificate

This is to certify the below details for the \_\_\_\_\_ (Organization Name):

S. No.	Financial Year	Turnovers/Receipts (in Rs. Lakhs)	
		Total	From conducting training programs
1	2021-22		
2	2022-23		
3	2023-24		

Net worth as on 21.09.2024(in Rs. Lakhs):

(Signature & Seal) Certified by CA



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**An affidavit for not being blacklisted**

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal>>

**AFFIDAVIT**

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Applicant has not been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

**For and on behalf of:**

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Place:

Date:



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